

**NORTH ARLINGTON BOARD OF EDUCATION
NORTH ARLINGTON, NEW JERSEY**

PUBLIC MEETING

March 13, 2017

7:35 p.m.

High School Cafeteria

I. **CALL TO ORDER**

II. **ROLL CALL**

Mrs. Gilgallon	Present
Mrs. Higgins	Present
Mr. Blanco	Absent
Mrs. Martin	Present
Mr. McDermott	Present

III. **SALUTE TO THE FLAG**

IV. **STATEMENT OF PUBLIC MEETING NOTICE**

This Public Meeting of March 13, 2017, of the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, is called pursuant to a schedule of meetings adopted on January 2, 2017, and of notice given to the Clerk of the Borough of North Arlington and to the Librarian of the Free Public Library of North Arlington for posting therein as election notices are posted and of notice given to the Editors of the following newspapers: Bergen RECORD of Hackensack and Star Ledger of Newark.

V. **CORRESPONDENCE**

Superintendent's Statement

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, the Board cannot directly respond to the issues regarding personnel, in order to protect the privacy rights of the individual.

Please be advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. What this means is that while you are certainly free to exercise your right to comment on issues before the Board, such comments are considered public statements, and may be responded to or acted upon by any individuals affected by them. The Board will, of course, consider your comments as they relate to its obligation to effectively govern the North Arlington School District, but cannot offer protection from any action that a third-party may elect to pursue as a result of any statements offered during public session.

VI. **MINUTES**

The following Minutes have been given to the Board for approval:

- A. Motion to approve the minutes of the Public Work Session of February 27, 2017.
- B. Motion to approve the minutes of the Public Meeting of February 27, 2017.
- C. Motion to approve the minutes of the Executive Session of February 27, 2017.

On Motion by Mrs. Higgins, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

VII. **HEARING OF THE PUBLIC**

- Briana McDermott, 145 Morgan Place, NA, acknowledged Emily Kastner as a role model in her life.

- Michael Shafrin, 207 Prospect Avenue, NA, acknowledged Emily Kastner and her impact on his daughter. He also emphasized Mrs. Kastner's impact on the student choir at North Arlington High School.

- Ed Smith, 16 Lincoln Avenue, NA, expressed his concerns regarding overcrowding in our schools, Gifted & Talented (G & T) in grades K-5. The Superintendent reviewed plans for the Roosevelt expansion and reviewed the progress taken this year regarding the G & T program.

Motion to close the Hearing of Citizens made by Mrs. Martin, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members voted in the affirmative, and none in the negative, it was so ordered.

Motion to move to Executive Session was made at 7:45 pm by Mrs. Martin, second by Mrs. Higgins.

Closed Session reconvened at 8:25 pm

A. RESOLUTION TO APPROVE THE EMPLOYMENT OF A SUBSTITUTE TEACHER, SUBSTITUTE PARAPROFESSIONALS, AND A SUBSTITUTE CLERK, FOR THE 2016-2017 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of approve the employment of the following Substitute Teacher, Substitute Paraprofessionals, and a Substitute Clerk, for the 2016-2017 school year:

SUBSTITUTE TEACHER

Angela Sanita-Soto** (Pending receipt of County Substitute Certification)
***pending completion of all required employment paperwork.*

SUBSTITUTE PARAPROFESSIONALS

(Classroom Aides and Lunchroom Aides)

Sheila Keoghan, *pending criminal history clearance and completion of all required employment paperwork.*
Angela Sanita-Soto, *pending completion of all required employment paperwork.*

SUBSTITUTE CLERK

Sheila Keoghan, *pending criminal history clearance and completion of all required employment paperwork.*

BE IT RESOLVED, that the North Arlington Board of Education approved the employment of a Substitute Teacher, Substitute Paraprofessionals, and a Substitute Clerk, for the 2016-17 school year, as set forth above.

B. RESOLUTION TO APPROVE THE EMPLOYMENT OF PARAPROFESSIONALS, FOR THE 2016-2017 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following Paraprofessionals, for the 2016-2017 school year:

Michelle Costello, as a **One-on-One Special Education Aide and Lunchroom Aide** at Washington School (replacing Samantha Veneziano), for the period beginning on or about March 14, 2017 through June 30, 2017, at the hourly rate of \$15.75, not to exceed 29 hours per week, without benefits.

Jesse Dembowski, as a **One-on-One Special Education Golf Aide** at North Arlington High School, at the hourly rate of \$15.75, for a maximum of 90 hours, for the period beginning on or about March 20, 2017 through June 30, 2017.

Sheila Keoghan, as a **Lunchroom Aide** at Roosevelt School, for the period beginning on or about March 20, 2017 through June 30, 2017, at the hourly rate of \$12.75, for approximately 2 hours per day, *pending criminal history clearance and completion of all required employment paperwork.*

BE IT RESOLVED, that the North Arlington Board of Education approved the employment of Paraprofessionals for the 2016-2017 school year, as set forth above.

C. RESOLUTION TO RESCIND THE APPOINTMENT AND APPROVE THE APPOINTMENT OF CERTIFICATED STAFF MEMBERS AS ADVISORS TO EXTRA-CURRICULAR ACTIVITIES AT NORTH ARLINGTON HIGH SCHOOL, FOR THE 2016-2017 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education rescind the appointment of **Jessica Vassallo** as the Senior Class Co-Advisor at North Arlington High School, effective February 1, 2017.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education appoint **Joanna Salway** as the *sole* Senior Class Advisor at North Arlington High School, effective February 1, 2017.

BE IT RESOLVED, that the North Arlington Board of Education rescinds the appointment of **Jessica Vassallo** as the Senior Class Co-Advisor at North Arlington High School, effective February 1, 2017.

BE IT FURTHER RESOLVED, that the North Arlington Board of Education appoints **Joanna Salway** as the *sole* Senior Class Advisor at North Arlington High School, effective February 1, 2017.

D. RESOLUTION TO APPROVE THE APPOINTMENT OF COACHES AT NORTH ARLINGTON HIGH SCHOOL, FOR THE 2017-2018 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following Coaches at North Arlington High School, for the 2017-2018 school year:

CROSS COUNTRY

Stephanie Sinclair, Head Cross Country Coach, at a stipend of \$5,000.

FOOTBALL

Paul Savage, Head Football Coach, at a stipend of \$9,068.

SOCCER, BOYS

Jesse Dembowski, Head Boys' Soccer Coach, at a stipend of \$7,502.00, includes longevity.

Kevin Barber, Assistant Boys' Soccer Coach, at a stipend of \$4,275.

SOCCER, GIRLS

Luigi DePinto, Assistant Girls' Soccer Coach, at a stipend of \$4,275.

Karen Smith, Assistant Girls' Soccer Coach, at a stipend of \$4,275.

VOLLEYBALL, GIRLS

Joseph Cioffi, Head Girls' Volleyball Coach, at a stipend of \$7,502.00, includes longevity.

Tara Fisher, Assistant Girls' Volleyball Coach, at a stipend of \$4,275.

Faith Araujo, Assistant Girls' Volleyball Coach, at a stipend of \$4,275.

BE IT RESOLVED, that the North Arlington Board of Education approved the appointment of Coaches at North Arlington High School, for the 2017-2018 school year, as set forth above.

E. RESOLUTION TO APPROVE AN EXTENDED MEDICAL LEAVE OF ABSENCE FOR A CERTIFICATED STAFF MEMBER.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve a retroactive, extended Medical Leave of Absence for **Jessica Vassallo**, Teacher at North Arlington High School, from March 6, 2017 through March 17, 2017, without pay and without medical benefits.

BE IT RESOLVED, that the North Arlington Board of Education approved a retroactive, extended Medical Leave of Absence for **Jessica Vassallo**, Teacher at North Arlington High School, from March 6, 2017 through March 17, 2017, without pay and without medical benefits.

F. RESOLUTION TO REVISE THE ASSIGNMENT OF CERTIFICATED STAFF MEMBERS, FOR THE 2017-2018 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education revise the assignments of the following certificated staff members, for the 2017-2018 school year:

Denise Callahan, from full-time Teacher of the Handicapped at North Arlington Middle School to full-time **Teacher of the Handicapped at North Arlington High School**, effective September 1, 2017.

Rose Ellen Lorber-Termaat, from full-time Teacher of the Handicapped at North Arlington High School to full-time **Teacher of the Handicapped at North Arlington Middle School**, effective September 1, 2017.

Christopher Moore, from full-time Teacher of Physics at North Arlington High School to full-time **Teacher of General Science at North Arlington Middle School**, effective September 1, 2017.

Theresa Whalen, from full-time Teacher of the Handicapped at North Arlington Middle School to full-time **Teacher of the Handicapped at North Arlington High School**, effective September 1, 2017.

Doris Fitzgerald, from full-time Teacher of the Handicapped at North Arlington High School to full-time **Teacher of the Handicapped at North Arlington Middle School**, effective September 1, 2017.

Cynthia Branco, from full-time Teacher of Art at all 3 elementary schools, North Arlington Middle School, and North Arlington High School to full-time **Teacher of Art at North Arlington High School**, effective September 1, 2017.

Shirlene DuJack, from full-time Teacher of Art at North Arlington High School to full-time **Teacher of Art at all 3 elementary schools, North Arlington Middle School, and North Arlington High School**, effective September 1, 2017.

Frances Lipsky, from full-time Guidance Counselor at North Arlington High School to full-time **Guidance Counselor at North Arlington Middle School**, effective September 1, 2017.

Peter Nicolle, from full-time Teacher of Chorus/Music at all three elementary schools and North Arlington Middle School to full-time **Teacher of Chorus/Music at all three elementary schools**, effective September 1, 2017.

David Mullen, from full-time Teacher of Music at all 3 elementary schools to full-time **Teacher of Music at North Arlington Middle School**, effective September 1, 2017.

Emily Kastner, from (full-time) .50 Teacher of Music at North Arlington High School and .50 Teacher of Music at North Arlington Middle School to **half-time (.50) Teacher of Music at all 3 elementary schools**, effective September 1, 2017.

William Haines, from full-time Teacher of Science at North Arlington Middle School to full-time **Elementary School Teacher at Jefferson School**, effective September 1, 2017.

BE IT RESOLVED, that the North Arlington Board of Education revised the assignments of certificated staff members, for the 2017-2018 school year, as set forth above.

On Motion by Mrs. Martin, second by Mrs. Gilgallon. There was no discussion. On Roll Call four Board Members voted in the affirmative, and Mr. Dermott abstained from voting, it was so ordered.

G. RESOLUTION TO APPROVE A PAID SICK LEAVE AND CHILD REARING LEAVE UNDER THE FMLA/NJ FAMILY ACT, FOR A CERTIFICATED STAFF MEMBER.

RESOLVED that Juliann Sedlock (“Sedlock”) be granted 24 days of paid sick leave from May 22, 2017 to June 23, 2017 in connection with the anticipated delivery of her child on or around June 21, 2017. During this time Sedlock will also receive compensation for the Memorial Day holiday.

RESOLVED that Sedlock be granted nine weeks of child-rearing leave under the FMLA and the New Jersey Family Leave Act from September 5, 2017 through November 9, 2017. This leave shall be provided without pay but with the continuation of medical benefits.

RESOLVED that the leave dates set forth herein are subject to change based upon the actual delivery date of Sedlock’s child.

H. RESOLUTION TO ACCEPT RESIGNATIONS.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education accept the following resignations:

Jessica Barber, as the **Head Cheerleading Coach** at North Arlington High School, effective at the end of the 2016-2017 Winter Season.

Amanda Galasso, as a **Classroom Aide and Lunchroom Aide** at Washington School, effective Mach 17, 2017.

BE IT RESOLVED, that the North Arlington Board of Education accepted the resignations, set forth above.

I. RESOLUTION TO PERMIT THE CONTINUED RESIDENCY OF A HIGH SCHOOL STUDENT, FOR THE 2016-2017 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education permit a student whose name is on file at the Superintendent’s Office, to finish his senior year at North Arlington High School for the 2016-2017 school year. The North Arlington Board of Education will not be responsible for his transportation to and from the high school.

BE IT RESOLVED, that the North Arlington Board of Education permits a student whose name is on file at the Superintendent’s Office, to finish his senior year at North Arlington High School, for the 2016-2017 school year. The North Arlington Board of Education will not be responsible for his transportation to and from the high school.

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J. RESOLUTION TO AFFIRM THE SUPERINDENT’S DECISION IN HARASSMENT/INTIMIDATION/BULLYING INVESTIGATIONS.

BE IT RESOLVED, that the North Arlington Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision on the following HIB Investigations for the reasons set forth in the Superintendent’s decision to the students’ parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith. HIB Investigation Numbers:

1.	39604_TJES_01132017
2.	39709_GWES_01182017
3.	40232_GWES_02062017
4.	40064_GWES_01302017
5.	39720_NAMS_01182017
6.	40268_NAMS_02072017
7.	40251_NAHS_02062017
8.	39631_NAHS_01132017
9.	40321_NAHS_02082017
10.	40638_NAHS_02212017

K. RESOLUTION TO APPROVE THE SECOND READING AND ADOPTION OF REVISED/NEW POLICIES AND REGULATIONS.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the second reading and adoption of the following revised/new Policies and Regulations:

Policies:

0132	Executive Authority
0134	Board Self Evaluation
0141	Board Member Number and Term
0143	Board Member Election and Appointment
0144	Board Member Orientation and Training
0146	Board Member Authority
0151	Organization Meeting
0152	Board Officers
0153	Annual Appointments
0168	Recording Board Meetings
0171	Duties of Board President and Vice President
0173	Duties of Public School Accountant
1510	Americans With Disabilities Act
2415.30	Title I – Educational Stability for Children in Foster Care (New)
2418	Section 504 of the Rehabilitation Act of 1973 – Students (New)
2428.1	Standards-Based Instructional Priorities (New)
2468	Independent Educational Evaluations (New)
3142	Nonrenewal of Nontenured Teaching Staff Member
3212	Attendance
3230	Outside Activities
3232	Tutoring Services
3281	Inappropriate Staff Conduct
3322	Staff Member’s Use of Personal Cellular Telephones/Other Communications Devices
3324	Right of Privacy (New)
4124	Employment Contract
4146	Nonrenewal of Nontenured Support Staff
4212	Attendance
4230	Outside Activities

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4281	Inappropriate Staff Conduct
4282	Use of Social Networking Sites (New)
4322	Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
4324	Right of Privacy
4351	Healthy Workplace Environment
5116	Education of Homeless Children
5337	Service Animals
7101	Educational Adequacy of Capital Projects
8330	Student Records
8690	Monitoring Devices on School Vehicles
8760	Student Accident Insurance
8820	Opening Exercises/Ceremonies
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
9700	Special Interest Groups

Regulations:

R 1510	Americans With Disabilities Act
R 2418	Section 504 of the Rehabilitation Act of 1973 – Students (New)
R 3230	Outside Activities
R 3232	Tutoring Services
R 3281	Inappropriate Staff Conduct
R 4146	Nonrenewal of Nontenured Support Staff Employment Contracts
R 4230	Outside Activities
R 4281	Inappropriate Staff Conduct
R 5116	Education of Homeless Children
R 7101	Educational Adequacy of Capital Projects (New)
R 8330	Student Records

BE IT RESOLVED, that the North Arlington Board of Education approved the second reading and adoption of revised/new Policies and Regulations, as set forth above.

L. RESOLUTION TO APPROVE THE FIRST READING OF REVISED/NEW POLICIES AND REGULATIONS.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the first reading of the following revised/new Policies and Regulations:

Policy Number	Title
5330.04	Administering An Opioid Antidote (new)
7510	Use of School Facilities
8540	School Nutrition Programs

Regulation Number	Title
R 6470	Payment of Claims
R 7510	Use of School Facilities

BE IT RESOLVED, that the North Arlington Board of Education approved the first reading of revised/new Policies and Regulations, as set forth above.

M. RESOLUTION TO ABOLISH A REGULATION.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education abolish Regulation R 8540 Free and Reduced Meals.

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BE IT RESOLVED, that the North Arlington Board of Education abolished Regulation R 8540 Free and Reduced Meals.

On Motion by Mrs. Martin, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

N. RESOLUTION TO APPROVE SHARED SERVICE AGREEMENT BETWEEN THE NORTH ARLINGTON BOARD OF EDUCATION AND THE BOROUGH OF NORTH ARLINGTON, FOR THE ISSUANCE OF MAGNETIC ACCESS CARDS.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the Shared Service Agreement between the North Arlington Board of Education and the Borough of North Arlington, for the Issuance of Magnetic Access Cards.

BE IT RESOLVED that the North Arlington Board of Education approved the Shared Service Agreement between the North Arlington Board of Education and the Borough of North Arlington, for the Issuance of Magnetic Access Cards.

O. RESOLUTION TO ADOPT BOARD OF EDUCATION POLICIES AND PROCEDURES UNDER PART B OF THE IDEA AND STATEMENT OF ASSURANCES, FOR THE 2016-2017 SCHOOL YEAR.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education adopt the Board of Education Policies and Procedures for Eligibility under Part B of the IDEA and N.J.A.C. 6A:14-1.1, N.J.A.C. 6A:14-1.2(b) and (c) Statement of Assurances for 2016-2017, as set forth by the New Jersey Department of Education Office of Special Education Programs.

BE IT RESOLVED that the North Arlington Board of Education adopt the Board of Education Policies and Procedures for Eligibility under Part B of the IDEA and N.J.A.C. 6A:14-1.1, N.J.A.C. 6A:14-1.2(b) and (c) Statement of Assurances for 2016-2017, as set forth by the New Jersey Department of Education Office of Special Education Programs.

P. RESOLUTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, THE LIST OF TRAVEL AND RELATED COSTS WHICH ARE EDUCATIONALLY NECESSARY, FISCALLY PRUDENT, IN COMPLIANCE WITH STATE TRAVEL REIMBURSEMENT AND PURSUANT TO BOARD POLICY, ARE RELATED TO AND WITHIN THE SCOPE OF THE EMPLOYEE'S CURRENT RESPONSIBILITIES AND PROMOTE THE DELIVERY OF INSTRUCTION OR FURTHER THE EFFICIENT OPERATION OF THE SCHOOL DISTRICT.

WHEREAS, the Superintendent of Schools recommends that the North Arlington Board of Education approve the attendance of staff members at the following Professional Development Workshops:

	Name/Position	Date	Event/Location	Cost
1.	Alyce Cusano Supervisor of Student Personnel Services	3/14/17	NJBCT District Test Coordinator Training Saddle Brook, NJ	No Cost
2.	Kathleen Marano School Business Administrator	3/10/2017	Annual Nonpublic Transportation Meeting Wayne, NJ	Mileage, only
3.	Samantha Dembowski Assistant School Business Administrator	3/10/2017	Annual Nonpublic Transportation Meeting Wayne, NJ	Mileage, only

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4.	Kathleen Marano School Business Administrator	3/28/17	ESSA – Fiscal Requirements for Nonpublic School Services New Providence, NJ	Mileage, only
5.	Samantha Dembowski Assistant School Business Administrator	3/28/17	ESSA – Fiscal Requirements for Nonpublic School Services New Providence, NJ	Mileage, only
6.	Kathleen Marano School Business Administrator	6/6 thru 6/9/17	ASBO Conference Atlantic City, NJ	Mileage, only
7.	Samantha Dembowski Assistant School Business Administrator	6/6 thru 6/9/17	ASBO Conference Atlantic City, NJ	Mileage, only
8.	Kevin Blackford HS Teacher	4/5/17	Enhancing the Quality of Your Structured Learning Experiences, Paramus, NJ	No Cost
9.	Lauren Johnson HS Teacher	4/5/17	Enhancing the Quality of Your Structured Learning Experiences, Paramus, NJ	No Cost
10.	Jennifer Rodriguez Principal, Jefferson School	3/10/17	Affirmative Action Officer Workshop Monroe Township, NJ	\$150.00, already paid from account
11.	Danielle Johnson LDT/C	3/20/17	PLAAFP Follow-Up Training Paramus, NJ	No Cost
12.	Carolyn Kropp Social Worker	8/23/17	Handle With Care Re- Certification Program Jersey City, NJ	\$450.00
13.	Gina Selpe School Psychologist	8/23/17	Handle With Care Re- Certification Program Jersey City, NJ	\$450.00
14.	Dr. Lynne Crawford Supervisor of Special Education	3/20/17	PLAAFP Train the Trainer Follow-Up Training Paramus, NJ	No Cost
15.	Nicole Russo, Principal North Arlington Middle School	3/27/17	Raise Reading and Writing Proficiency and Increase PARCC Scores (ALATNJ) Wayne, NJ	No Cost
16.	Elaine Jaume, Principal Washington School	3/27/17	Raise Reading and Writing Proficiency and Increase PARCC Scores (ALATNJ) Wayne, NJ	No Cost
17.	Christopher Mingoia, Principal North Arlington High School	3/27/17	Raise Reading and Writing Proficiency and Increase PARCC Scores (ALATNJ) Wayne, NJ	No Cost
18.	Frances Lipsky HS Guidance Counselor	3/30/17	Update to NJ Anti-Bullying Bill of Rights Act and Lawful Management of HIB Records, Lodi, NJ	Mileage, only
19.	Elaine Jaume, Principal Washington School	3/23/17	Bergen County School Security Working Group Paramus, NJ	No Cost

BE IT RESOLVED, that the North Arlington Board of Education approved the attendance of staff members at the Professional Development Workshops, listed above.

On Motion by Mrs. Gilgallon, second by Mrs. Martin. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

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FINANCE COMMITTEE

Mr. Blanco, Chairman
Mrs. Higgins, Co-Chairman

1. **BE IT RESOLVED** by the North Arlington Board of Education that the Finance Resolutions as per the attached reports are approved (1A, 1B, 1C, 1D):
 - A. The budget transfers be approved for March 2017.
 - B. The bills and claims for March 2017 as per the attached are approved. The Superintendent recommends that the Board approve the bills and claims to include payroll account and agency account checks for February 28, 2017, and March 15, 2017 (estimated) and March 30, 2017 (estimated).

Date	Amount
February 28, 2017	\$ 773,553.54
March 15, 2017	\$ 700,000 est.
March 30, 2017	\$ 700,000 est.
Total	\$2,173,553.54

On Motion by Mrs. Higgins, second by Mrs. Martin. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

2. **MOTION TO APPROVE THE SUBMISSION OF THE TENTATIVE 2017-2018 SCHOOL BUDGET**

WHEREAS the North Arlington Board of Education is responsible for the preparation of an annual school budget that is to be submitted to the County Superintendent of Schools for her review; and

WHEREAS the North Arlington Board of Education has developed assumptions, constraints and priorities to guide the Board of Education, the Superintendent of Schools, and the Business Administrator in preparing a budget for the 2017-2018 school year; and

WHEREAS the North Arlington Board of Education has directed the Superintendent of Schools and the Business Administrator to prepare a budget for the 2017-2018 school year, using the guidelines established by the State Department of Education; and

WHEREAS the North Arlington Board of Education has deliberated on the budget that has been prepared by the authorized parties.

BE IT RESOLVED that the North Arlington Board of Education approves the submission of the tentative 2017-2018 school district budget for submission to the County Superintendent of Schools as follows:

<u>Levy</u>	<u>Budget</u>	<u>Local Tax</u>
General Fund	\$29,597,589	\$25,234,582
Total Special Revenue Fund	\$ 933,894	-
Total Debt Service Fund	<u>\$ 513,387</u>	<u>\$ 363,386</u>
	\$31,044,870	\$25,597,968

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BE IT FURTHER RESOLVED that the budget includes Banked Cap in the amount of **\$579,258** for an enrollment adjustment in the General Fund Tax Levy, in accordance with N.J.S.A. 18A:7F-37. The amount of banked cap requested is only the amount used to increase the tax levy; and will be used to fund the costs for Planning, Schematic Design, Development and Construction Documentation, and Civil Engineering for the addition to Roosevelt Elementary School and additional costs for out of district tuition.

BE IT FURTHER RESOLVED that the use of Banked Cap cannot be deferred or incrementally completed over a longer period of time; and Banked Cap was discussed and adopted.

BE IT FURTHER RESOLVED that the budget includes an enrollment adjustment of **\$146,438** for health benefits necessitated by increased costs, in its General Fund Tax Levy, in accordance with N.J.A.C. 6A:23A-10.3(b), the need for and the amount of the unused spending authority be included in the base budget.

BE IT FURTHER RESOLVED that the Board ratify and confirm the transfer of **\$150,000** from Capital Projects I (Referendum Account) to Debt Service to reduce the debt service tax levy.

BE IT FURTHER RESOLVED that the North Arlington Board of Education authorizes the Superintendent of Schools and the Business Administrator to amend this budget to whatever degree necessary in order to meet State budgetary requirements and directives for submission to the County Office.

3. MOTION TO APPROVE TRAVEL MAXIMUM REIMBURSEMENT

BE IT RESOLVED that the North Arlington Board of Education approved the following:

WHEREAS school district policy #3440 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel by board members, administration and staff to workshops, seminars, meetings, training sessions or other assemblies deemed necessary or appropriate in accordance with board policy.

	<u>2017-2018</u>
Account No. 11-000-223-320-18-033A	\$12,000
11-000-230-590-19-0362	\$ 2,000
11-000-230-890-19-0364	\$ 1,800
11-000-240-800-06-0411	\$ 2,400
11-000-251-890-22-0525	\$ 1,500
11-000-251-890-22-0531	\$ 4,200
11-000-230-890-19-0362	<u>\$ 800</u>
	\$24,700

WHEREAS the Superintendent of Schools recommends that the North Arlington Board of Education further establish that the above accounts represent current expenses accounts only and do not reflect additional funds which may become available through NCLB, IDEA, and any other special dedicated grants.

WHEREAS the annual maximum shall not exceed \$1,500 and shall be subject to the approval requirements of N.J.S.A. 18A:19-1.

NOW, THEREFORE, BE IT RESOLVED that the North Arlington Board of Education hereby establishes the school district travel maximum reimbursement for the 2017-2018 school year in the amount of \$24,700.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum reimbursement amount is not exceeded.

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BE IT FURTHER RESOLVED that the maximum expenditure amount established for the pre-budget year (2016-2017) was \$22,800.

On Motion by Mrs. Martin, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

4. MOTION TO APPROVE MANUAL CHECKS

Month and Year		
Acct.#11-000-290-270-22-0507		
Ck.#	Horizon Blue Cross Blue Shield of NJ	\$ 209,687.22
Ck.#	Benecard	\$ 34,000.00 est.
Ck.#	Delta Dental Plan of NJ	\$ 8,204.23
Ck.#19012	Lorraine Mocik, R.N.	\$ 3,344.00
Ck.#19013	Mary Marshall, R.N.	\$ 1,500.00
Ck.#19015	Marie Pilz, R.N.	\$ 888.53
Total		\$ 257,623.98

CONTRACTS/MEMBERSHIPS

5. MOTION TO APPROVE OUT OF DISTRICT SPECIAL EDUCATION CONTRACTS

- Strang School for #216828
School Year – 2016-2017 - per diem rate of \$310.69
- Essex Regional Educational Services Com. for # 217203
School Year – 2016-2017 - \$42,417.00

On Motion by Mrs. Gilgallon, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

FACILITIES

6. MOTION TO APPROVE APPLICATIONS FOR USE OF PUBLIC SCHOOL FACILITIES

Permit #	Facility	Date	Time	Purpose of Rental	Applicant/Org.
153	High School Cafeteria	3/2/17	12:50 – 2:15 pm	Superlative Awards/ Lifetouch Photos	Jesse Dembowski Yearbook Adv.
154	High School Gym	5/26/17	8:00 – 11:30 am	Steered Straight Presentation SADD & Interact Club	Lauren Johnson Club Advisor

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155	Roosevelt Kinder. Classroom	4/12/17	6:30 – 8:00 pm	Education Workshop for Kindergarten parents	Kathleen Malanga Kinder Teacher
156	Middle School Gym	5/16setup 5/17	<u>3:20 - 3:15 pm</u> <u>2:20 - 9:00 pm</u>	Sprint Concert NAMS Music Department	Emily Kastner
157	Nigh School Gym/Cafeteria	4/27	5:00- 9:00 pm	Multicultural Night Multicultural Advocacy Club	Jeannine Burns
158	High School Gym/Cafeteria	4/13	3:00- 10:00 pm	Tri-M Lip Sync Battle Fundraiser (Chapter 5675)	Chris Kastner
159	Middle School Outside field/Bathrooms	4/15	9:00 am – 2:00 pm	Easter Egg Hunt NAVES	George McDermott
160	Roosevelt Room 1	3/20,3/21, 3/23	9:00 – 10:00 am	Passaic Valley Sewerage Commission Building and Painting Bird Houses	Barbara Arena
161	Roosevelt School Gym	3/10/2017	6:45 – 8:45 pm	Q of P HS Girls Basketball Practice	Michael Lia Athletic Director

7. MOTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, CONTRACTS, ADDENDA, BIDS AND PROPOSALS

Motion to approve/reject:

- A. A price quote was received from Bobcat for a 96” Snow Blade - \$2,184.75

WHEREAS the Superintendent and Buildings and Grounds Supervisor recommend that the North Arlington Board of Education approve **Bobcat** for purchase of a snow blade for the amount of \$2,184.75.

Justification

It was cost effective to purchase the snow blade to be used on another truck to plow the snow.

- B. A proposal was received from **M.B.T. Contracting LLC** for removal of existing fence and supplying and installing a new **fence at the Washington School**. Total labor and material cost - \$3,750.00

WHEREAS the Superintendent and Buildings and Grounds Supervisor recommend that the Board ratify and affirm **M.B.T. Contracting LLC.**, for removal of existing fence and supplying and installing a new fence at the Washington School in the amount of \$3,750.00.

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Justification

It was necessary to replace the fence because it was broken and a danger to the school.

C. A change order was received from Northeastern Interior Services LLC for the amount of \$415.90

1. As requested by Owner, remove and replace High School Kitchen Exit Door. ADD:\$4,992.90
2. Remove and replace existing door glass at the High School Locker Room per Owner's request: ADD:\$ 827.20
3. Per Owner's direction, furnish and install 14 new door handles at various Locations. ADD:\$2,941.40
4. Remove and replace glass at High School Gym double doors as requested By Owner. ADD:\$1,654.40

Total Change Order Amount: \$10,415.90
Minus Allowance: \$10,000.00
\$ 415.90

WHEREAS, the Superintendent and Spiezle Architecture Group, Inc., recommend that the North Arlington Board of Education ratify and affirm this change order Project-15K057 from Northeastern Interior Services, LLC.

Justification

The Owner requested the changes.

D. MOTION TO APPROVE PRESIDIO TO INSTALL NETWORK HARDWARE AT RIP COLLINS FIELD TO SUPPORT VIDEO SURVEILLANCE CAMERAS

A quotation was solicited and received from Presidio and LTW.

WHEREAS the Superintendent recommends that the North Arlington Board of Education approve Presidio to install network hardware at Rip Collins Field to support video surveillance cameras at a cost of \$44,799, and to approve LTW to install nine video surveillance cameras at a cost of \$27,355. Total project cost: \$72,134.00

BE IT RESOLVED that this cost will be funded through the referendum account to finance these installations.

E. MOTION TO RESCIND E-RATE CARRIER PREVIOUSLY APPROVED ON FEBRUARY 27, 2017

WHEREAS the Superintendent recommends the North Arlington Board of Education rescind NetCarrier due to their failure to comply with the terms of USAC's E-Rate program.

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BE IT RESOLVED that Michael Asmus, Director of Technology, received bids via the E-Rate form 470 from the following vendors:

- Comcast
- Xtel
- Lightpath
- NetCarrier
- Monmouth Telecom

WHEREAS the Superintendent recommends the North Arlington Board of Education approve Comcast as our Internet and Voice Provider in accordance with USAC's E-Rate Program.

BE IT RESOLVED that Michael Asmus, Director of Technology, having reviewed all bids received via the E-Rate Form 470 process in conjunction with the district's participation in the NJ-DRLAP consortium, has determined that Comcast is the winning bid with a monthly cost savings of approximately \$3,000 while simultaneously increasing our bandwidth from 100MB to 1000MB.

F. MOTION TO AUTHORIZE SPIEZLE FOR PROFESSIONAL SERVICES

WHEREAS the Superintendent recommends the North Arlington Board of Education approve **Spiezle Architectural Group** to prepare bids and specifics for the Jefferson Elementary School Intercom System for a lump sum fee of \$9,450 and an electronic bidding fee of \$750.

On Motion by Mrs. Martin, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

8. MOTION TO APPROVE LUNCH PRICES FOR THE 2017-2018 SCHOOL YEAR

WHEREAS the Superintendent recommends that the North Arlington Board of Education approve breakfast and lunch prices for the 2017-2018 school year as follows:

	<u>Lunch Price</u>	<u>Reduced Price</u>	<u>Faculty</u>
<u>Lunch</u>			
Elementary School	\$2.70	\$.40	\$3.20
Middle School	\$2.85	\$.40	\$3.35
High School	\$2.85/\$3.25	\$.40	\$3.35/\$4.45

	<u>Breakfast</u>	<u>Reduced Breakfast</u>	<u>Faculty</u>
<u>Breakfast</u>			
Elementary School	\$2.00	\$.30	\$2.50
Middle School	\$2.25	\$.30	\$2.75

9. **MOTION TO APPROVE/REJECT CONTRACT AWARDS**

A. High School Roof:

WHEREAS, the North Arlington Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Partial Roof Replacement Project at North Arlington High School (hereinafter referred to as the “Project”); and

WHEREAS, on March 9, 2016, the Board received bids for the Project, as set forth in the attached bid tabulation; and

WHEREAS, the lowest responsible base bid was submitted by Laumar Roofing Co. Inc. (hereinafter referred to as “Laumar”) with a base bid in the amount of \$332,000; and

WHEREAS, the bid submitted by Laumar Roofing is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Laumar.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board hereby awards the contract for the Project to Laumar in a total contract amount of \$332,000.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

WHEREAS, this project will be funded through the Capital Projects II bank account (30-000-400-4450-00-0784)

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

B. High School Gymnasium Bleachers

WHEREAS, the North Arlington Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Gymnasium Bleacher Replacement Project at North Arlington High School (hereinafter referred to as the “Project”); and

WHEREAS, on March 9, 2016, the Board received bids for the Project as set forth in the attached bid tabulation; and

WHEREAS, the purported low bidder, Tri-State Folding Partitions Inc. (hereinafter referred to as “Tri-State”), is materially defective in that the bidder failed to include the Non-Collusion Affidavit, the Stockholder Disclosure Statement, the Certification of No Material Adverse Change, the Bidder Certification regarding Debarment/Disqualification/Suspension, the Affirmative Action Affidavit, the Disclosure of Investment Activities in IRAN, and the Political Contribution Disclosure Form; and

WHEREAS, the next lowest bid was submitted by Degler-Whiting, Inc. (hereinafter referred to as “Degler-Whiting”), with a base bid in the amount of \$66,500; and

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WHEREAS, the bid submitted by Degler-Whiting is responsive in all material respects and it is the Board's desire to award the contract for the Project to Degler-Whiting.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board hereby rejects Tri-State's bid for being materially defective.
2. The Board hereby awards the contract for the Project to Degler-Whiting in a total contract amount of \$66,500.
3. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

On Motion by Mrs. Martin, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

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LIAISON TO INDIVIDUAL SCHOOLS

High School
Jefferson School
Roosevelt School
Washington School
Middle School

Anthony Blanco
Mary Alice Martin
Michele Higgins
Heather Gilgallon
George McDermott

FINANCE COMMITTEE

Anthony Blanco, Chairman
Michele Higgins, Co-Chairman

BUDGET COMMITTEE

Mary Alice Martin, Chairman
Anthony Blanco, Co-Chairman

FACILITIES COMMITTEE

Anthony Blanco, Chairman
Mary Alice Martin, Co-Chairman

COLLECTIVE BARGAINING/ADMINISTRATIVE STAFF

George McDermott, Chairman
Anthony Blanco, Co-Chairman

COLLECTIVE BARGAINING/SUPERVISORY STAFF

George McDermott, Chairman
Anthony Blanco, Co-Chairman

NEW JERSEY SCHOOL BOARDS ASSOCIATION AND LEGISLATIVE COMMITTEE

Michele Higgins, Chairman
Heather Gilgallon, Co-Chairman

ATHLETICS AND EXTRA-CURRICULAR ACTIVITIES

George McDermott, Chairman
Mary Alice Martin, Co-Chairman

COLLECTIVE BARGAINING/NORTH ARLINGTON EDUCATION ASSOCIATION

George McDermott, Chairman
Anthony Blanco, Co-Chairman

CRISES INTERVENTION COMMITTEE

Heather Gilgallon, Chairman
Mary Alice Martin, Co-chairman

TECHNOLOGY COMMITTEE

Michele Higgins, Chairman
George McDermott, Co-chairman

TRANSPORTATION COMMITTEE

Heather Gilgallon, Chairman
Michele Higgins, Co-Chairman

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MIDDLE SCHOOL SAFETY COMMITTEE

Anthony Blanco, Chairman
Heather Gilgallon, Co-Chairman

POLICY COMMITTEE

Heather Gilgallon, Chairman
Michele Higgins, Co-Chairman

PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

ACTION ITEMS

DISCUSSION ITEMS

SUNSHINE RESOLUTION

WHEREAS this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act"; and

WHEREAS it is now necessary that the Board of Education consider the following matter: Student Privacy

which fall(s) within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately 30 minutes.

NOW, THEREFORE, BE IT RESOLVED by the North Arlington Board of Education as follows:

That this body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter(s), which involve exceptions this body hereby determines are of such a nature that they cannot be discussed at an open meeting and this body is at this time unable to determine when the matter(s) under discussion can be disclosed to the public. However, this body will make such a disclosure when circumstances permit

Time recessed: 7:45 pm Time reconvened: 8:25 pm

Motion to return to public meeting made by Mrs. Gilgallon, second by Mrs. Higgins. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.

ADJOURNMENT

There being no further business to come before the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, this Public Meeting of March 13, 2017 adjourned at 8:30 p.m.

On Motion by Mrs. Higgins, second by Mrs. Martin. There was no discussion. On Roll Call all Board Members present voted in the affirmative, and none in the negative, it was so ordered.